

ECDL Module 4: Spreadsheets: ECDL - the European PC standard (European Computer Driving Licence)

David Stott

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***** Preface -ntb hook b imendf..'d to help you ,ucU' ...,fully complete the te.,t for Module 4 of the European Computer Driving Licence (ECDL). However before we start working throu~h Ihe actual contenl of the guide you may find it useful to know a lillie hit more :llxJUt Ihe ECDL in general;lI1d where thi' particular Module fils into the overall framework. What Is The ECDL? The European Computer Driving Licence (ECDL) is a Europc:ln-wide qualific-Jlion thal enables I")(."ople 10 demon.~t1":lle their l"Ompctel1(~e in computer !okilb. It certifies the C-J.ndidate" knowledge;II1d compctcn("e in pen;onal computer usclgC;Lt a hasie level and is IXlsed upon a "ingle :LgrCLxI "yll:Lbu~. This "yllabu" eo/ers :L mnge of ~pccific knowk."



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