



# The Project Manager's Emergency Kit

*Ralph L. Kliem PMP*

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## **The Project Manager's Emergency Kit** Ralph L. Kliem PMP

Project success requires a solid understanding and proper implementation of the tools, techniques, and principles of project management. A reference for both the novice and expert project manager, *The Project Manager's Emergency Kit* provides you with everything you will need to get your project off to a solid start and overcome any emergencies that may arise during the project life cycle. It supplies you with over 200 project management tools, techniques, and principles arranged in alphabetical order.

The text provides guidance on how to complete projects on time and within budget while meeting the needs of your customers. It presents easy-to-follow project planning steps covering the responsibilities, work breakdown structures, time and cost estimating, scheduling, resource allocation, and budgeting. *The Project Manager's Emergency Kit* provides you with straightforward guidelines that will help you overcome any challenges that may arise and deliver a product or service that will satisfy everyone who has a stake in the outcome of your project.

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